

PRESTO Minutes

Meeting Date: December 6, 2011

Location: Room 150, SMW

	Topic	Discussion/Findings	Recommendations / Actions	Follow-Up
	Attendees: Curtis Mulvenon, Tina Railsback, Kim Martin, Laura King-Hagen, Cindy & Steve Lanigan, Tammy Karsten & Pam Burnett			
1.	Call to Order/Minutes	The meeting was called to order at 7:03PM. The minutes of the November meeting were approved without change.		
2.	Student Officer Requests/Updates	The student representatives were absent. Tina reported that Elizabeth Uppman is beginning to look into catering of the end of year banquet.	Curtis recommended evaluating cost to use Outback Steakhouse as caterer.	
3.	Director Updates/Requests	<p>Winter Concert is December 15. The full orchestra is progressing nicely with performance pieces. Band kids are working hard.</p> <p>There was follow up discussion regarding feasibility of PRESTO holding a give away at the upcoming concert (e.g. strings, rosin). Curtis pointed out that good cello strings are \$300 and prefers something for all students.</p> <p>Pit (Thoroughly Modern Millie musical) and chamber orchestra members have been posted, following auditions in the past few weeks.</p> <p>District Orchestra took place at Olathe South this past Saturday. It was a good group. While the music was challenging with “lots of notes” in everyone’s part, Curtis was not fond of the pieces chosen for the performance. “More fun to play but less fun to listen to”.</p> <p>The new dress bid is finalized. Orders will be placed after winter break. Additional Tuxedo pieces will be ordered as needed as well.</p> <p>Curtis has been researching recording studio components. System will likely be a desktop computer with upgraded sound</p>	<p>Students are to report at 6:15 Concert day for photo.</p> <p>Curtis will order instrument polishing cloths with the VSO logo. This will be announced at the concert and should be received in January.</p> <p>Laura & Tina will take girls’ measurements at school after winter break. An e-mail will inform parents in advance, allowing any who prefer to take to this effect. Curtis will handle order forms for Tux pieces.</p> <p>Curtis will prepare a proposal with diagrams, specifications of</p>	<p>Breakfast after concerts to be revisited at a later date. Suggested to follow the Collage Concert.</p> <p>Status of recording studio proposal. Possibility of insurance.</p>

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		card & large monitor on a rolling table (to allow use in a practice room for small groups, or in the classroom for the full orchestra). The table can be build by woodshop. Kim stated that the budget can increase thanks to the extra funds raised from Hen House sacking. Laura felt certain that a cousin who is a sound engineer would be happy to provide feedback on the design. Because the unit will not belong to the school, question arose as to whether it should be insured.	components and costs, to be reviewed. Laura to forward recording studio proposal to her cousin once complete. Cindy to investigate whether PRESTO would be permitted insure the equipment.	
4.	Treasurer's Update	Kim handed out an update. Highlights: Hen House sacking brought \$1376 in tips alone, not including wages payments, still to come. Homecoming football concessions revenue has still not been received – it awaits formal approval by the school.		Update on Best Buy funds
5.	Ways & Means/Fundraising Update	Hen House: Laura reported that Hen House was very pleased with our group's performance at recent sacking. In fact they requested the group's services at Christmas! Shifts are (25 total): Thurs & Fri Dec 22-23: 10 AM – 2 PM; 1PM – 5 PM; 4 PM – 8 PM Sat Dec 24: 10 AM - 2 PM; and 12 PM – 5 PM Peach Wave: Laura requested Peach Wave to lock in May 1, 2012 for this fundraiser and awaits a reply from Ms Choi. Timing would be 8 PM to close the day of West Area festival (includes all grades in the strings program).	Curtis will try to fill the open shifts by Thursday Dec 8 in class and Laura will follow up with HH to let them know if the request can be accommodated. Laura will inform Peach Wave that a large number of people could show up. .	
6.	Discussion/Approval PRESTO Bylaws	Review was postponed once again.		Review postponed from Oct 11
7.	Open Committee Positions Banquet - Elizabeth Uppman, requests understudy PTA Liaison - Open Freshman Parents Membership Communications: SmugMug (web photo sharing)	Tina reported that 2 people, Theresa Lansden (freshman parent) and Pat Prouse have volunteered to help with fundraising.		

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	Print Viking Voice, Announcements, local newspapers, grade schools			
8.	New Business	None		
9.	Next PRESTO Meeting	January 10, 2012		
10.	Adjournment	The meeting adjourned at 7:35 PM		

Date	Concert s	Time
December 15, 2011	Winter Concert, West Auditorium	7:00 pm
March 8, 2012	Collage Concert, West Auditorium	7:00 pm
May 1, 2012	West Area Orchestra Festival, West Gymnasium	7:00 pm
May 14, 2012	Spring Concert, West Gymnasium	7:00 pm

Date	Important Dates	
January 7, 2012	State Orchestra Auditions, Salina KS, Block 2 only	All day
February 23-25, 2012	KMEA, Wichita KS, All State Orchestra	All day
March 28, 2012	Pre-State Concert, West Auditorium, Block 2 only	7:00 PM
April 14, 2012	Regional Solo/Ensemble, Olathe S HS, Selected students	TBD
April 18, 2012	State Large Ensemble, Blue Valley W HS, All	TBD
April 28, 2012	State Solo/Ensemble, Emporia, Selected students	TBD
May 14, 2012	Orchestra Banquet, West Cafeteria	6:00 PM

Date	PRESTO Meetings	Time
January 10, 2012	PRESTO Meeting	7:00 PM
February 21, 2012	PRESTO Meeting	7:00 PM
March 27, 2012	PRESTO Meeting	7:00 PM
April 10, 2012	PRESTO Meeting	7:00 PM
May 8, 2012	PRESTO Meeting	7:00 PM

PRESTO – Shawnee Mission West

Meeting Minutes prepared by Pamela Burnett

Link to Presto website: <http://www.prestowest.org/>