

PRESTO Executive Meeting Minutes

Meeting Date: 8/12/2012 at 3:00 p.m.

Location: Home of Steve and Cindy Lanigan

Attendees: Steve and Cindy Lanigan, Tina and Rex Railsback, Pam Burnett, Kim Martin, Theresa Lansdon, Curtis Mulvenon, Carrie Brown, Rise Strausser

| Topic | Discussion/Findings | Recommendations / Actions | Follow up |
|---|--|---|--|
| Call to Order/Minutes | Executive and May minutes will be reviewed and approved at September 18 meeting. | | |
| Review Presto Regular Meeting Dates | Due to schedule conflict, the September meeting has been changed to September 18. | | |
| Calendar of Events Review – concerts and banquet date | There appeared to be no conflicts with other West school events. | | |
| Finance/Budget | Kim presented the budget reported. She recommended budget for ensemble competition. \$4,000 will be added to director's expense line item. Kim noted that Premier Bank changed to ANB and would need to investigate how to do signature cards. | Curtis will confirm total number of students – confirmed that eight students have moved | To be approved at September 18 meeting Kim to report on signature card requirements |
| Fundraising/Membership Drive | Rex asked how we can increase membership. Currently, membership information is available at picnic and Back to School night. It was suggested to do an email drive and a push at ensemble night. \$10 per student for ensemble night; \$10 per family for membership. Suggested to cut three checks at time of event – ensemble would funnel through Presto. It was suggested Presto educate parents on how money is used. | | |
| Standing Committee Review Communications | Steve will continue to be point person for email messages. Pam will continue her role as webmaster. Rex and Tina suggested recruiting student officers to manage Presto's Facebook presence. Tina will continue writing for the Viking Voice and recommended to quit submitting to newspaper. List smug mug for volunteers. | | |
| Membership | Align with Amy Joe (?) to coordinate table. | | |

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| Chaperones | Don't really need chaperones – will handle as needed. | | |
| Uniforms | Tina will help with dresses/fitting. Carrie to help second week of school. Curtis proposed to nix the cataloging system – too much bookkeeping. | Tina to contact Carrie to help during second week of school. | |
| Picnic Planning | Rise reported on picnic planning. | | |
| Adjournment | 4 p.m. except those who stayed to discuss picnic planning. | | |
| Next PRESTO Meeting | September 18, 2012 | | |

Minutes scribed by Carrie Brown for committee review.

Link to Presto website: <http://www.prestowest.org/>