

PRESTO Meeting Minutes

Meeting Date: September 14, 2010

Location: SM West Orchestra Room

| Topic | Discussion/Findings | Recommendations/ Actions | Follow-Up |
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| Attendance | Attendees: Curtis Mulvenon, Rick and Tammy Karsten, Rashin Alipour, Steven Crooke, Tina Railsback, Cindy and Steve Lanigan, Tracy Newman, Sabrina Crooke, Elizabeth Uppman, Maria Myers, Laura King Hagen | | |
| Call to Order/Minutes | Call to Order – The meeting called to order at 7:00 p.m. The minutes from the previous meeting (April 20, 2010) were approved as posted (on the PRESTOWEST website). | | |
| Student officer's report | The students are currently working on four pieces for the Fall Concert. They are picking the T-shirt design, and three shirt styles will be available. The homecoming float will have a jungle theme. | | |
| Director's remarks and questions for Director | Freshman orchestra – working on three pieces for the Fall Concert. San Francisco trip update – working out the final details, the deposit check has been sent, will have final numbers from the trip advisor soon, will be about \$1000 per student, will have individual account totals soon, there will be a \$100 non-refundable deposit, fundraising amounts will come off of the last payments, we will rent large instruments there and split the cost among all students, a packet will be sent home with students when all info is available. Funding request – there are three new elementary music teachers in the West attendance area – Mr. Mulvenon would like to present them with a check | | |

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| | <p>in the amount of about \$20 per school to provide for supplies or other program needs. It was moved, seconded and approved to use \$100 from the director's fund and \$60 from special activities fees for this purpose.</p> <p>Mr. Mulvenon is preparing a Powerpoint slideshow for the Fall Concert and he will add the ads. He will also post a copy of the program on his web backpack prior to the concert so it can be printed and brought to the concert.</p> <p>There could be an opportunity to produce a commercial on a cable channel as a public service to promote music and concert times.</p> <p>Elementary strings program enrollment is double what it was last year.</p> | | |
| Treasurer's report | <p>Rick Karsten reviewed the proposed budget prepared by Kim Martin.</p> <ul style="list-style-type: none"> • The West Area Festival will be removed from the Collage line in the Expenses section • Will add \$1000 to the budget for trip scholarships and allow the trip committee to determine how it is distributed. • Will add to future business to discuss if part of the reserves in the CD could be used to provide a stipend to each student for the trip. <p>It was moved and seconded that the budget be approved as discussed. The budget was approved.</p> | | Add discussion of the reserves needed in the CD to a future meeting agenda. |
| Committees: | | | |
| Chaperones | Need a shadow this year for Kathy Sullivan. | | |
| Communications | Need help with publicity. | | |

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| Membership | Mr. Mulvenon will coordinate with Jennifer Morris on the Associate memberships. | | |
| Uniforms | We are fine on uniforms for now. Still need to distribute to freshman. Need a shadow for this position. | | |
| Ways and Means | <p>Sabrina Crooke passed out information on current fundraising efforts. Looking at several fundraising opportunities, including:</p> <ul style="list-style-type: none"> • Ground coffee sales • Sacking at Hen House • Corporate donation request letters • Garage sale • Sheridan's Ice Cream • Wreaths and greenery <p>As a decision is made on each of these, she will provide more information and a request for volunteers.</p> | | |
| Adjournment | Move to close by Tammy Karsten and seconded by Tracy Newman. The meeting was adjourned at 8:45 p.m. | | |
| Next PRESTO Meeting | October 5, 2010 | | |

Minutes scribed by Cindy Lanigan for committee review.

Link to Presto website: <http://www.prestowest.org/>