

## PRESTO Meeting Minutes

**Meeting Date: 1-12-10**

**Location: SM West Orchestra Room**

Topic	Discussion/Findings	Recommendations/ Actions	Follow-Up
<b>Attendance</b>	Attendees: Sabrina Crooke, Steve Crooke, Tina Railsback, Kim Martin, Elizabeth Uppman, Jeannie Miller, Emily Miller, Tammy Karsten, Rick Karsten, Cindy Lanigan, Dave Rogers, Curtis Mulvenon		
<b>Call to Order/Minutes</b>	Call to Order – Meeting called to order at 7:05 pm by Sabrina Crooke.		
<b>WELCOME AND INTRODUCTIONS</b>			
<b>REVIEW AND APPROVAL OF GENERAL MINUTES (12/09) – NEED MINUTES ONLINE</b>	Jennifer Morris communicated to Sabrina Crooke that their computer was not working. Will need to have some help updating. Motion to approve by Kim Martin Seconded by Elizabeth Uppman	Tina Railsback to send Nov/Dec minutes to have posted	
<b>STUDENT OFFICERS REPORT AND REQUESTS</b>	Emily Miller reports that the classes have received the new spring pieces. Chamber orchestra is reviewing Schubert piece. Pit Orchestra has started and involves a number of student for the music for Les Miserables. Offices will organize a movie night in late Jan/early Feb. Do not feel that they will need funding as they will ask for \$5 per student for pizza. Trying to pick a date that that will allow the most students and not interfere with other student activities. Letter writing campaign was successful. Relayed a thank you for the breakfast after the last concert.  Jeannie Miller filed the IRS 990 and the KS not for		

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<p><b>TREASURERS REPORT:</b></p> <p><b>COMMITTEES</b></p> <p><b>STANDING COMMITTEES REPORT:</b>  <b>CHAPERONES:</b> KATHY SULLIVAN  January 22<sup>nd</sup> chaperone slots filled ?</p> <p>COMMUNICATIONS –  CINDY LANIGAN (EMAIL);  ROBERT MORRIS (WEBMASTER);  TINA RAILSBACK (PUBLICITY);  LYNN BIGGS (WEB PICTURES)</p> <p>MEMBERSHIP – JENNIFER MORRIS  PRESTO Membership: associate memberships  results  7<sup>th</sup> and/or 8<sup>th</sup> grade information</p> <p>UNIFORMS – ROBIN WHITTENBURG  Uniform company search – dress review start in the  New Year</p>	<p>Profit request. Grandparent letter writing campaign was as success. 44 letters sent and recd 28 letters back. Some grandparents sent more than the \$10 request. Totally \$470 was collected. Thank you letters were sent out to those that responded. Matthew Munz had five returns, which was the most. Thanks to Rex Railsback for the suggestion.</p> <p>Balanced the checkbook \$3,114 in the account and does not include the CD.</p> <p>All chaperone slots have been filled. Mr. Mulvenon has been advising the students to make sure their parent is at school on time.</p> <p>Computer down for the webmaster. Still have 2-3 people that we do not have email addresses for. Info is being copied and sent home with the kids.</p> <p>Associates memberships will be handed over to Jennifer Morris.  Need to obtain the 7<sup>th</sup>/8<sup>th</sup> grade email address so that they can be invited to the Collage Concert.</p> <p>Uniforms are not part of the capital outlay of money; it is part of the district funding. It is currently being discussed as going to a different length of the cycle the uniforms will need to be</p>		

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<p>WAYS AND MEANS – LAURA KING-HAGEN Donut results – (money earned?)</p> <p><b>Other Committee Reports</b> Brunch Banquet Meeting dates?</p> <p><b>DIRECTOR’S REMARKS AND QUESTIONS FOR DIRECTOR</b></p>	<p>used. May be able to order sizes that are needed to complete the dresses/tuxes that are needed. Still need to locate a vendor for these for replacements as some will be needed.</p> <p>Made approximately \$50 from the donuts. Decision was made to leave the monies in Mr Mulvenon’s club account.</p> <p>Black Dog Coffeeshouse is not sure that there will be enough business for him for the spring conferences to offset his expenses. May need to be able to work with them for registration next year, back to school night, or fall conferences. Not sure what the attendance is on the spring conferences.</p> <p>Not sure if the Banquet Committee has met at this time.</p> <p>Will need to start soliciting donations for the Collage Concert. Petting zoo for the instruments?</p> <p>Viking View night coming up for the incoming freshman – however there’s currently on 13 8<sup>th</sup> graders in orchestra at this time and may not be a good use of time. May need to look at this for next year.</p> <p>Starting music for the spring semester. Blocks 1/7 will be combined for contest season. Will be doing a modern piece and a classical piece . Have been talking about the historical significances of</p>	<p>Mr. Mulvenon will check to see if there is any info on the spring conference attendance.</p>	

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<p><b>OUTSTANDING BUSINESS</b> Director Equipment request (mic and laptop) – purchased?</p> <p>Black Dog Coffee cart – what is needed (do we man anything – hand out flyers, publicity?)</p> <p>Ad sales – status and needs</p> <p>Volunteers needed: Trip scholarship form Picnic date</p> <p>Contacting Design volunteer for program publications, contacting recommendation for Westridge liason, need PTSA liason, Picnic 2010 chair, committee members</p> <p><b>NEW BUSINESS</b> Participation certificates for Banquet – Laura has sent in word format –working</p>	<p>the pieces. Block 2 - Will be doing an original piece with the full orchestra. Bach – Sleepers Awake will also be done.</p> <p>Bass that broke at the last – it is being reviewed to see if it can be replaced.</p> <p>Contract will need to be signed for the laptops – no personal use, etc – for the laptops set up in the practice rooms for recording. Krystal software is being used so that students can record multiple tracks. Mr. Mulvenon will be having lockable cabinet for components.</p> <p>Publicity for Black Dog coffee would need to be done if they are agreeable – for announcements, posters, etc</p> <p>No info on Ad Sales at this time.</p> <p>Still working on volunteers for these.</p>		

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<p>Find senior scholarship (freshman or sophomore) parent members by February – Rick/Tammy</p> <p>Collage preparation, prizes, publicity(paper, school announcements, flyers), reception</p>	<p>Time to start looking for freshman parent members for the scholarship committee.</p> <p>Sabrina to get with Crystal on the Collage Concert preparations.</p> <p>Discussed the possibility of changing the location of the picnic. Rex Railsback had checked into this and compared different Lenexa parks and Johnson County parks – difference was \$5-10 for a smaller shelter location. Date for the 2010 picnic has not been set at this time – waiting on the school calendar to be finalized. Committee decided that to continue at the location used in the past.</p>		
<b>Adjournment</b>	<p>Move to close by Elizabeth Uppman and seconded by Rick Karsten. Meeting adjourned at 7:45 pm.</p>		
<b>Next PRESTO Meeting</b>	January 12, 2010		

Minutes scribed by Tina/Rex Railsback for committee review.

Link to Presto website: <http://www.prestowest.org/>

Date	Concert Dates	Time
10-8-09	Fall Concert	7:00 pm
12-10-09	Winter Concert	7:00 pm
3-11-10	Collage Concert	7:00 pm
4-29-10	West Area Orchestra Festival	7:00 pm
5-11-10	Orchestra Banquet	7:00 pm

Date	Important Dates	
2-18-10 to 2-20-10	Musical Production of Les Miserables	
	KMEA District Auditions	
	State Orchestra, Kansas Music Educators Association	
4-6-10	SM schools large ensemble orchestra festival	
	Regional solo/small ensemble contest	
	State large ensemble contest	
	State solo/small ensemble contest	
Date	PRESTO Meetings	Time
9-8-09	Orchestra Room at SMW	7:00 pm
10-13-09	Orchestra Room at SMW	7:00 pm
11-10-09	Orchestra Room at SMW	7:00 pm
12-1-09	Orchestra Room at SMW	7:00 pm
1-12-10	Orchestra Room at SMW	7:00 pm
2-9-10	Orchestra Room at SMW	7:00 pm
3-2-10	Orchestra Room at SMW	7:00 pm
3-30-10	Orchestra Room at SMW	7:00 pm
4-20-10	Orchestra Room at SMW	7:00 pm