

PRESTO Meeting Minutes

Meeting Date: 2-9-10

Location: SM West Orchestra Room

Topic	Discussion/Findings	Recommendations/ Actions	Follow-Up
Attendance	Attendees: Sabrina and Steve Crooke, Tammy and Rick Karsten, Chrystal Winston, Susan Hacker, Laura King-Hagen, Curtis Mulvenon, Robert Morris, Susan Hocker, Cindy and Steve Lanigan, Rashin Alipour		
Call to Order/Minutes	Call to Order – Meeting called to order at 7:00 pm by Sabrina Crooke.		
WELCOME AND INTRODUCTIONS REVIEW AND APPROVAL OF GENERAL MINUTES (01/10) STUDENT OFFICERS REPORT AND REQUESTS TREASURERS REPORT: COMMITTEES STANDING COMMITTEES REPORT CHAPERONES: KATHY SULLIVAN Field trip in January	Minutes from the January meeting will be sent to attendees to review – printer issues at the Railsback household. Rashin Alipour - full orchestra piece has a Middle East flavor to it and is exciting. One piece will be played in the dark with glow sticks on the bows and will have to be memorized. Requests from the students to have a movie night and cannot fit it into the month of Feb and needs to be on a Friday or Sat night. Thinking the first Friday in March. Nothing has changed since last month. Chaperones – field trip in January went great. Will need chaperones for the State Ensemble on April 14 th		

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<p>COMMUNICATIONS – CINDY LANIGAN (EMAIL); ROBERT MORRIS (WEBMASTER); TINA RAILSBACK (PUBLICITY); LYNN BIGGS (WEB PICTURES)</p> <p>MEMBERSHIP – JENNIFER MORRIS PRESTO Membership: 7th and/or 8th grade information</p> <p>UNIFORMS – ROBIN WHITTENBURG Uniform company search – dress review current results</p> <p>WAYS AND MEANS – LAURA KING-HAGEN Deal with Blackdog – upcoming fundraiser</p> <p>Other Committee Reports</p> <p>Uniforms – Robin Whittenburg – To date Options and review results</p> <p>DIRECTOR’S REMARKS AND QUESTIONS FOR DIRECTOR</p>	<p>Nothing to report for communications.</p> <p>Membership – Curtis has 7th/8h grade information and will get to Jennifer Morris. Jennifer has been out for a while and has several spreadsheets.</p> <p>Robin has done some initial looking and is having difficulty finding something close – sleeves and empire waist are very similar to what students have now. Has found a shirt and skirt combo, but may present a problem with the stomach being seen when raising arms. If anyone sees any website for uniforms, please forward to Robin.</p> <p>Flyers went out for Blackdog Coffee for the spring conferences. Owner will give 30% of sales to PRESTO. Will have cold, smoothies, etc for a good price. Should be up and running about 4:30 PM. Info is on the PRESTO website and have requested that info phone call conference reminders.</p> <p>Curtis Mulvenon – 1st and 7th block still working on concert pieces. Difficult pieces that the students</p>	<p>Resend spreadsheets to Jennifer if needed.</p>	

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<p>OUTSTANDING BUSINESS VOTE ON SCHOLARSHIP COMMITTEE MEMBERS</p> <p>Collage Concert - Chrystal Winston – planning process Collage preparation, prizes, publicity (paper, school announcements, flyers), reception “Petting zoo” for string instruments from ?? at reception ?</p>	<p>are learning. Come to see Les Miserable! Laptop that PRESTO purchased was stolen when his car was stolen. He has already replaced it and loaded the software on it and will be used for testing next week.</p> <p>Nominations for scholarship committee members - VPs Rise Stasser and Cheryl Scott. Rashin moved that nominations cease. Steve Crooke seconded. Nominations approved.</p> <p>Conversation on the budget for the refreshments – Curtis Mulvenon has a idea to have the students provide the refreshments and have the orchestra members serve so that they are interacting with the younger students. Will need to have a signup sheet – freshman/sophomore to bring cookies and junior/senior bring 2 ltrs of soda. Flyer is designed to go to all the middle school students and has a registration form for them to signup for the giveaways. Has asked Jeannie to see if PRESTO can provide the glow sticks (2 for each) approx \$85. Chris Devader is willing to provide the cakes again this year for the reception. Chrystal Winston will still need help setting up and cleaning up. Will still need donations for prizes. Linda King-Hagen will speak to spirit wear for donations, will have orchestra shirts. Sabrina trying to get a hold of Mr. Martin regarding designing of the program or the program for the festival. Will have slide show and printed program for the Collage Concert. Discussion regarding on what student needs to bring – plates, forks, napkins, cups, etc. Also need to have posters delivered to the elementary schools and middle school for the concert. If</p>	<p>Laura King Hagen to supply Chrystal with designs from sponsors for the program.</p> <p>Chrystal to create a signup sheet and sent to Curtis for serving at the reception and donations at the door (freshman students to collect money).</p>	

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<p>Banquet – Susan Hocker -- Planning dates</p> <p>Trip scholarship form – finalized for next year.</p>	<p>anyone has information regarding home schooled students – may also be a way to get information out regarding concerts. Rashin suggested offering community service hours for NHS to create posters for the elementary schools or have them deliver to the schools.</p> <p>Petting zoo for the string instruments for the Collage concert. Liability issues could be involved if breakage were to occur. May need to poll attendees to determine the age of the concert attendee to ascertain interest from businesses to see if they are interested in “orchestra zoo” type of event. Put a table up in the hallway to have extra forms.</p> <p>Susan has been getting emails on possible caterers. She has also been receiving requests to help out on the banquet. Cinzetti’s was a possibility. Paulo and Bills was \$12/person before what PRESTO kicks in – too much. Suggestion of contacting Outback or Chedders. Need to know if they will be providing servers/service or if that will needed to be provided. Gratuity will be an issue as well.</p> <p>Jennifer Morris will have the most recent PRESTO membership roster.</p> <p>Scholarship – Tammy took the band form and replaced the band name info with PRESTO and has drafts. Curtis Mulvenon has called the fundraising contact to get an appt on the calendar to start raising money for the trip. Need to determine where the scholarship forms would</p>	<p>Susan will be setting up meetings soon to start putting plans into place.</p> <p>Tammy to send copy of forms to Tina to attach to the minutes. Request that forms be reviewed.</p>	

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<p>Picnic date selected – August 22nd, 2010. Chair and assistance.</p> <p>Volunteers needed: Design contact, Westridge contact, PTSA liaison Participation certificates for Banquet – Laura has sent in word format –working</p> <p>NEW BUSINESS</p>	<p>need to be determined. May need to set up a separate section of an account to keep the scholarship and can this be managed by someone outside of the school.</p> <p>Applebees for breakfast - \$10 charge, but organization keeps \$8 and students serve. Students may be required to sell a specific number of tickets. Rashin relayed that the debate team sells chocolate bars and students purchase these as well.</p> <p>Date is August 22nd at shelter #2 at Shawnee Mission Park. Jeannie Miller will be chair of picnic. Collaborative tech class may be able to assist with signs etc.</p> <p>Discussion on providing snack for the students that are in orchestra pit - Friday and/or Monday as there is no school, but students will still have practice.</p> <p>Robert Morris needs to get minutes from the January meeting.</p>	<p>Curtis to check on separate account and who can manage.</p> <p>Need to send an email out to get fundraising ideas for the students.</p> <p>Curtis Mulvenon to submit forms for BlackDog for registration dates and Fall concerts.</p>	
<p>Adjournment</p>	<p>Move to close by Tammy Karsten and seconded by Rick Karsten. Meeting closed at 8:07pm.</p>		

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Next PRESTO Meeting	March 2, 2010		

Minutes scribed by Tina/Rex Railsback for committee review.

Link to Presto website: <http://www.prestowest.org/>

Date	Concert Dates	Time
10-8-09	Fall Concert	7:00 pm
12-10-09	Winter Concert	7:00 pm
3-11-10	Collage Concert	7:00 pm
4-29-10	West Area Orchestra Festival	7:00 pm
5-11-10	Orchestra Banquet	7:00 pm
Date	Important Dates	
2-18-10 to 2-20-10	Musical Production of Les Miserables	
	KMEA District Auditions	
	State Orchestra, Kansas Music Educators Association	
4-6-10	SM schools large ensemble orchestra festival	
	Regional solo/small ensemble contest	
	State large ensemble contest	
	State solo/small ensemble contest	
Date	PRESTO Meetings	Time
9-8-09	Orchestra Room at SMW	7:00 pm
10-13-09	Orchestra Room at SMW	7:00 pm
11-10-09	Orchestra Room at SMW	7:00 pm
12-1-09	Orchestra Room at SMW	7:00 pm
1-12-10	Orchestra Room at SMW	7:00 pm
2-9-10	Orchestra Room at SMW	7:00 pm
3-2-10	Orchestra Room at SMW	7:00 pm
3-30-10	Orchestra Room at SMW	7:00 pm
4-20-10	Orchestra Room at SMW	7:00 pm