

PRESTO Meeting Minutes

Meeting Date: 3-30-10

Location: SM West Orchestra Room

Topic	Discussion/Findings	Recommendations/ Actions	Follow-Up
Attendance	Attendees: Rex and Tina Railsback, Rashin Alipour, Stephen Crooke, Emily Miller, Curtis Mulvenon, Sabrina and Steve Crooke, Rick and Tammy Karsten, Robin Whittenburg, Claudia and Ricardo Martin, Susan Hocker, Cindy and Steve Lanigan, Anita Hawkins,		
Call to Order	Meeting called to order at 7:04 pm by Sabrina Crooke.		
WELCOME AND INTRODUCTIONS	Went around the room for introductions.		
REVIEW AND APPROVAL OF GENERAL MINUTES (03/02)	The 3-2-10 minutes were not available – will wait and approve at the next meeting.		
STUDENT OFFICERS REPORT AND REQUESTS	No requests at this time, but are preparing for the state competition. Had a movie night on Friday, and had a rehearsal prior to the movie. The West Area Festival is coming up and started working on the finale piece for it today. Block 2 has a pre-state concert with all the different high schools on April 6 th along with the other SM high schools. SMW is hosting the pre-state concert. April 14 th at BVW – will need chaperones. April 10 th is the solo and ensemble competition. Student officer elections will be after the Festival. Will be taking time in class on Friday for the senior bios for the banquet. There is also a scholarship application in the senior packet that needs to be completed by April 15 th and turned in to the counseling office.		

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<p>TREASURERS REPORT</p> <p>COMMITTEES: STANDING COMMITTEES REPORT</p> <p>CHAPERONES: KATHY SULLIVAN</p> <p>COMMUNICATIONS – CINDY LANIGAN (EMAIL); ROBERT MORRIS (WEBMASTER); TINA RAILSBACK (PUBLICITY); LYNN BIGGS (WEB PICTURES)</p> <p>MEMBERSHIP – JENNIFER MORRIS</p> <p>UNIFORMS – ROBIN WHITTENBURG Uniform companies, costs, purchase if any.</p>	<p>Will have more info on the CD next month. The Collage Concert was a success this year. Secretary will send a Thank You to Chris Devader for the donation of the refreshments. Black Dog submitted proceeds from the Spring Conferences.</p> <p>Will need to notify Kathy for the need for chaperones for April 14th for state concert. Will need chaperones for three buses – need six chaperones.</p> <p>Nothing to report. Website is looking nice. Robert Morris will continue to be webmaster even though being deployed to Kuwait.</p> <p>Missing a couple of email addresses – Cindy Lanigan will work with Mr. Mulvenon to obtain email addresses. Jennifer Morris will be updating the list for the current 8th grade orchestra students for the upcoming year and picnic notice.</p> <p>Robin Whittenburg brought pictures for Mr. Mulvenon. However, the uniforms may not be replaced due to budgetary issues in the district.</p>		

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<p>WAYS AND MEANS – LAURA KING-HAGEN</p> <p>Other Committee Reports</p> <p>Collage Concert</p> <p>Scholarship Committee</p> <p>DIRECTOR’S REMARKS AND QUESTIONS FOR DIRECTOR</p>	<p>No report. Cindy Lanigan and Laura King-Hagen need to discuss the advertisements for the program with</p> <p>Collage concert went well.</p> <p>Reminder to senior parents to complete forms and turn in to the counseling office.</p> <p>Request for financial assistance – see comments in New Business section.</p> <p>Trip - Heritage Music Festivals will be booking 2011 trips. Still looking at San Francisco. Mr. Mulvenon has already talked to Marty Pyle, will need to have a committee to discuss fundraisers over the summer to raise money. Need to look at service items to raise money as well. This needs to be posted prior to the end of the school year. Jennifer Morris and the Karstens will work on this. Everyone will get be eligible to participate in the festival. Mr. Mulvenon will have Marty Pyle come in after contest to discuss with the students. Cannot use the student musicians and charge a fee – but can play and ask for donations. Jeannie Miller will keep track of individual student balances – funds will be kept in an account at the school. Will work towards getting a list of student volunteers for summer service work for donations. Trip to be in late Spring 2011.</p> <p>Will not have a 4th grade strings program for the 2010/2011 school year. Hopefully will have</p>		

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<p>UPCOMING COMPETITION – ANYTHING NEEDED FROM PRESTO</p> <p>OUTSTANDING BUSINESS Uniforms – orders, suggestions for upgrading, date for senior collection.</p> <p>Banquet – Susan Hocker – next planning meeting, invitations out, collection of student info for the banquet program, estimated costs, etc.</p>	<p>higher retention rate in 5th/6th grade. Will be taking over West Strings next year. Looking at moving practices to the morning and having at West and could possibly have them work with Block 2 students.</p> <p>Chaperones for State Concert.</p> <p>Robin WHittenburg to work with Mr. Mulvenon. Senior collection of uniforms on May 7th. Mr. Mulvenon will provide instructions to the seniors on the condition the uniforms will need to be in when returned. Should add dry cleaners to hit up for advertisting.</p> <p>Susan Hocker – caterer has been contracted and will be a buffet style banquet. Have had meetings to design the banquet. Ricardo Martin provided draft copies of the banquet program to be reviewed. Need information about the senior bios & memories, awards, letters etc from students – will need to go to Sabrina Crooke prior to being sent to Ricardo Martin. Draft invitation provided by Steve Lanigan shared with attendees, along with an instruction sheet for personal ads. Will try to do the printing the first week in May and will have to have all the details for the program at the end of April. Awards, letters, numerals go directly to Ricardo Martin.</p> <p>Should an email reminder be send or phone calls made if reservations are not received. Cost for banquet is \$12 per person, excluding seniors which will be \$6. Awards ceremony will be in the</p>		

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<p>Contact and selection of an auditor to be voted on by PRESTO members at last meeting – Located by current VP.</p> <p>NEW BUSINESS</p> <p>VOTE</p> <ul style="list-style-type: none"> • NOMINATIONS FROM COMMITTEE • NOMINATIONS FROM THE FLOOR • VOTE FOR 2010-2011 PRESTO OFFICERS o VOTE FROM MEMBERS PRESENT 	<p>auditorium. People are able to attend the awards ceremony without attending the banquet. Review to determine if need to put info on envelope if will not be attending the banquet/award ceremony.</p> <p>Need to find an auditor as prior treasurer is not able to audit.</p> <p>Block 2 – Mr. Mulvenon would like to hire clinicians to work with the different sections. Typically is a \$75/hour stipend per clinicians. Would like to have the students to have some assistance from a professional – would like \$225 for three clinicians to work with the students. Move to approve by Steven Crooke, seconded by Rex Railsback. Motion to approve by attendees.</p> <p>Nominations for 2010/2011 committee Karstens for presidents Railsbacks for vice presidents Kim Martin for Treasurer</p> <p>Nominate Cindy Lanigan for secretary by Jennifer Morris, seconded by Rex Railsback. Cindy would accept. No further nominations from the floor and closed by Sabrina Crooke. With show of hands: Presidents – Karstens Vice –Presidents – Railsbacks Kim Martin – Treasurer Cindy Lanigan – Secretary. Attendees approved nominations without conflict – Executive Committee for 2010/2011 set.</p>		

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<p>CALENDAR FOR ORCHESTRA AND PRESTO COMBINED</p> <p>PUBLICATION OF – VIKING VOICE DEADLINES END OF MAY – PICNIC AND MEMBERSHIP INFO</p>	<p>Per Curtis Mulvenon - will have one master calendar for the music department – Orchestra, Choir, & Band. Will need to review before finalizing with PRESTO. Once the dates are set, will be taken to the office and will have a Music Department Calendar. Will also have a month at a glance calendar for the Music Department – by semester.</p> <p>Deadline for Viking Voice is the end of May – would like to get the combo membership info in this and also in the summer edition.</p> <p>May also need to have the form ready for the 2010/2011 for the banquet. Form may need to be updated for additional volunteer opportunities. Email Sabrina Crooke or Jennifer Morris with suggestion.</p> <p>Suggestion to the new Executive committee to determine if the membership fees needs to be increased – but also remember that the new Associate membership was introduced this year. Several attendees were against tiered membership levels.</p>		
<p>Adjournment</p>	<p>Move to close by Sabrina Crooke at 8:35 pm, seconded by Rex Railsback.</p>		
<p>Next PRESTO Meeting</p>	<p>April 20, 2010</p>		

Minutes scribed by Tina/Rex Railsback for committee review.

Link to Presto website: <http://www.prestowest.org/>

Date	Concert Dates	Time
10-8-09	Fall Concert	7:00 pm
12-10-09	Winter Concert	7:00 pm
3-11-10	Collage Concert	7:00 pm
4-29-10	West Area Orchestra Festival	7:00 pm
5-11-10	Orchestra Banquet	7:00 pm
Date	Important Dates	
2-18-10 to 2-20-10	Musical Production of Les Miserables	
	KMEA District Auditions	
	State Orchestra, Kansas Music Educators Association	
4-6-10	SM schools large ensemble orchestra festival	
	Regional solo/small ensemble contest	
	State large ensemble contest	
	State solo/small ensemble contest	
Date	PRESTO Meetings	Time
9-8-09	Orchestra Room at SMW	7:00 pm
10-13-09	Orchestra Room at SMW	7:00 pm
11-10-09	Orchestra Room at SMW	7:00 pm
12-1-09	Orchestra Room at SMW	7:00 pm
1-12-10	Orchestra Room at SMW	7:00 pm
2-9-10	Orchestra Room at SMW	7:00 pm
3-2-10	Orchestra Room at SMW	7:00 pm
3-30-10	Orchestra Room at SMW	7:00 pm
4-20-10	Orchestra Room at SMW	7:00 pm